



Site Maintenance Worker

GEF Seniors Housing is the largest provider of affordable supportive living residence for low income seniors in Alberta. As a leading provider of safe, affordable, quality accommodations, we offer competitive salaries & excellent working conditions for our team of employees.

Details: Full Time Days, 40 hours per week, Monday to Friday, 8:00 AM to 4:30 PM

Pay Scale: \$17.50 – 23.70 per hour

Location: Virginia Park, 11033 - 76 Street, Edmonton, AB, T5B 4T2; St. Josaphat's, 9637 - 108 avenue, Edmonton, AB, T5H 4G4
(travel between sites will be required, mileage paid)

Typical Duties: General building and ground maintenance, such as minor plumbing, touch-up painting, replacement of light bulbs, recording boiler readings, moving of furniture and appliances, changing locks, Daily interior and exterior inspections of site building and grounds, cutting grass, planting flowers, tree/shrub pruning, snow removal, sand/salt walkways, tracking work orders, project work, preventative maintenance, and other site specific duties as assigned

Experience/Education Preferences:

- Strong English communication skills, both verbal and written, required
- Previous work experience in a similar occupation or applicable education, desired
- High school diploma or equivalent, desired

Other Requirements:

- Strength in determining priorities with the need for flexibility
- Ability to meet deadlines and respond calmly to stressful situations

Please send your resume quoting job posting number (V20) SMW 7 until filled to:

**Human Resources, GEF Seniors Housing
14220-109 Avenue, Edmonton, AB T5N 4B3
Fax: 780-482-4054 | Email: jobs@gef.org**

Internal applicants: Please advise your supervisor or manager of your intent to apply.

The successful applicant will be required to undergo a criminal records check.