



# Site Maintenance Worker

*GEF Seniors Housing is the largest provider of affordable supportive living residence for low income seniors in Alberta. As a leading provider of safe, affordable, quality accommodations, we offer competitive salaries & excellent working conditions for our team of employees.*

**Details:** Full Time Days, Monday to Friday, 8:00 AM to 4:30 PM

**Pay Scale:** \$17.50 – 23.70 per hour

**Location:** Rosslyn Place, 10915 – 134 Ave; Rosslyn Apartments, 10819 - 134 Ave.; Rosslyn Terrace, 13311 – 109 St.; Londonderry Village, 13805 – 75 St.; Lauderdale Homes, 129 Ave. & 103 St., Edmonton AB  
(travel between sites will be required, mileage paid)

**Typical Duties:** General building and ground maintenance, such as minor plumbing, touch-up painting, replacement of light bulbs, recording boiler readings, moving of furniture and appliances, changing locks, Daily interior and exterior inspections of site building and grounds, cutting grass, planting flowers, tree/shrub pruning, snow removal, sand/salt walkways, tracking work orders, project work, preventative maintenance, and other site specific duties as assigned

## Experience/Education Preferences:

- Strong English communication skills, both verbal and written, required
- Previous work experience in a similar occupation or applicable education, required
- Knowledge of Building Systems, required
- High school diploma or equivalent, desired

## Other Requirements:

- Strength in determining priorities with the need for flexibility
- Ability to meet deadlines and respond calmly to stressful situations
- Must have valid driver's license and own vehicle

**Please send your resume quoting job posting number (R50) SMW 10 until filled to:**  
**Human Resources, GEF Seniors Housing**  
14220-109 Avenue, Edmonton, AB T5N 4B3  
Fax: 780-482-4054 | Email: [jobs@gef.org](mailto:jobs@gef.org)

**Internal applicants:** Please advise your supervisor or manager of your intent to apply.

*The successful applicant will be required to undergo a criminal records check.*