



Kitchen Aide

GEF Seniors Housing is the largest provider of affordable supportive living residence for low income seniors in Alberta. As a leading provider of safe, affordable, quality accommodations, we offer competitive salaries & excellent working conditions for our team of employees.

Details: Full Time, Days, 40 hours per week, 6:30 AM to 3:00 PM

(This is a temporary position, beginning November 1, 2017, and ending November 20, 2018)

Schedule: Week 1: Monday to Thursday, Saturday to Sunday; Week 2: Tuesday to Friday

Pay Scale: \$14.70 - \$19.75 per hour

Location: Queen Alexandra Place, 10825 – 77 avenue, Edmonton, AB, T6E 6C5

Typical Duties:

Food preparation, portioning, labeling, and cooking breakfast food. Cleaning food, dining, and equipment areas. Kitchen duties may include: dishwashing, cleaning kitchen area, preparing beverages, appetizers, and entrees, peeling and chopping vegetables. Setting and clearing dining room tables, serving meals, resident meal attendance checks, answering phones and dealing with resident emergencies, and other site specific duties as assigned.

Experience/Education Preferences:

- Strong English communication skills, both written and verbal are required
- Experience in food preparation is required
- Cooking and baking experience is preferred

Other Requirements:

- Strong customer service skills including the ability to interact with seniors in a respectful manner
- Ability to read and follow standard recipes and work in a sanitary manner
- Ability to work independently as well as part of a team

Please send your resume quoting job posting number (Q20) KA4 by October 10, 2017 to:

**Human Resources, GEF Seniors Housing
14220-109 Avenue, Edmonton, AB T5N 4B3
Fax: 780-482-4054 | Email: jobs@gef.org**

Internal applicants: Please advise your supervisor or manager of your intent to apply.

The successful applicant will be required to undergo a criminal records check.